Approved by order of "Azerbaijan Caspian Shipping" Closed Joint Stock Company dated 1st of December 2016 No. 216.

.

**“AZERBAIJAN CASPIAN SHIPPING” CLOSED JOINT STOCK COMPANY**

**ANNOUNCES OPEN BIDDING FOR PROCUREMENT OF PRINTER CARTRIDGES**

**B I D D I N G No. AM-047 /2019**

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|  | **Submission documentation required for participation in the bidding :**   * Application for participation in the bidding (template has been attached hereto) ; * Bank evidence as a proof of participation fee ; * Bidding offer   At the initial stage, application for participation in the bidding ( signed and stamped ) and bank evidence proving payment of participation fee (excluding bidding offer) shall be submitted in English, Russian or in Azerbaijani languages to the official address of "Azerbaijan Caspian Shipping" CJSC (hereinafter referred to as "ASCO") or email address of contact person in charge by the date of 02.07.2019, 18.00 Baku time.    Description (list) of goods, works or services has been attached hereto. |
|  | The amount of participation fee and collection of general terms and conditions (bidding offer documentation) :   * Any participant (bidder), who desires to participate in the bidding, shall pay for participation fee stated below (the payment order shall necessarily state the name of the organization holding open bidding and the subject of the bidding) and shall submit the evidence as a proof of payment to "ASCO" not later than the date stipulated in section one. All participants (bidders), who have fulfilled these requirements, may obtain general terms relating to the procurement subject from contact person in charge by the date envisaged in section III of this announcement at any time from 09.30 till 17.30 at any business day of the week. * **Free of charge** * The participation fee may be paid in AZN or equivalent amount thereof in USD or EURO. * ***Account No. :***  |  |  |  | | --- | --- | --- | | A Z N | U S D | E U R O | | Name : The International Bank of Azerbaijan  ABB- Customer Service Department  Code : 805250  TAX ID : 9900001881  Correspondent account : AZ03NABZ01350100000000002944  SWIFT : IBAZAZ2X  Beneficiary : AZARB.XAZAR DANIZ GAMICILIYI QSC  TAX ID : 1701579951  Account No. (AZN) : AZ36IBAZ38050019441115341120 | Intermediary Bank : Citibank N.Y,  New York  Acc.36083186, SWIFT: CITIUS33  Beneficiary Bank: The International Bank of Azerbaijan  IBA- Customer Service Department  SWIFT : IBAZAZ2X  Nizami str., 67 Beneficiary: AZARB.XAZAR DANIZ GAMICILIYI QSC  TAX ID: 1701579951  Account No. : AZ26IBAZ38150018401115341120 | Intermediary Bank : Commerzbank AG, Frankfurt am Main  SWIFT : COBADEFF  ACC # 400 88 660 3001  Beneficiary Bank: The International Bank of Azerbaijan,  IBA-Premier Customer Service SWIFT : IBAZAZ2X Nizami str., 67 Beneficiary: Azerbaijan Caspian Shipping CJSC  TAX ID : 1701579951  Account No. : AZ06IBAZ38150019781115341120 |  * Except for circumstances where the bidding is cancelled by ASCO, participation fee shall in no case be refunded ! |
|  | Final deadline date and time for submission of the bidding offer :   * All participants, which have submitted their application for participation in the bidding and bank evidence as a proof of payment of participation fee by the date and time stipulated in section one, and shall submit their bidding offer (one original and two copies) enclosed in sealed envelope to "ACS" CJSC by the date of 12.07.2019, by 15.00 Baku time. * All bidding offer envelopes submitted after above-mentioned date and time shall be returned back unopened. |
|  | **Applicable rules in the bidding and exclusive right of ASCO::**   * The bidding shall be held in accordance with the order dated 12 June 2014, No. 99 and " Guidelines for Organization and Management of procurement in "Azerbaijan Caspian Shipping" Closed Joint Stock Company" which has been approved on the basis of such order. * ASCO shall be entitled to refuse all bidding offers and terminate the bidding in accordance with " Guidelines for Organization and Management of procurement in "Azerbaijan Caspian Shipping" Closed Joint Stock Company". |
|  | **Address of the procuring company :**  The Azerbaijan Republic, Baku city, AZ1029 (postcode), Heydar Aliyev Avenue 152, “Chinar Plaza” 24th floor, Procurement Committee of ACSC.  Contact person in charge :  Vugar Jalilov  Secretary on General Issues of the Procurement Committee of "ACS" CJSC  Telephone No. : +994 12 404 37 00 (1132)  Email address: [tender@asco.az](mailto:tender@asco.az)  **Contact person on legal issues :**  Telephone No. : +994 50 352 99 88  Elektron ünvan: **tender@asco.az** |
|  | Tender offer envelopes` opening date and time :  The opening of the envelopes shall take place on 12.07.2019, at 16.00 Baku time in the address stated in section V of the announcement. |
|  | **Information on the winner of the bidding :**  Information on the tender winner can be found on the announcement tab from official website of ASCO |
|  | **Other conditions of the bidding :** |

Procurement Committee of "ACS" CJSC

(On the participant`s letter head)

APPLICATION FOR PARTICIPATION IN

THE OPEN BIDDING

\_\_\_\_\_\_\_\_\_\_\_ city “\_\_”\_\_\_\_\_\_\_20\_

\_\_\_\_\_\_\_\_\_\_\_№

To attention of Mr. Jabrail Mahmudlu

Chairman of Procurement Committee of "ACS" CJSC

We, hereby confirm the intention of [ to state full name of the participant ] to participate in the open bidding No. [ bidding No. shall be inserted by participant ] announced by "ACS" CJSC in respect of procurement of "\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_" .

Moreover, we confirm that no winding - up or bankruptcy proceeding is being performed or there is no circumstance of cessation of activities or any other circumstance that may impede participation of [ to state full name of the participant ] in the stated bidding.

In addition, we warrant that [ to state full name of the participant ] is not an affiliate of "ACS" CJSC.

Below mentioned contact details are available to respond to any question that may emerge in relation to the documents submitted and other issues :

* Contact person : . . . . . . . . . . . . . . . . . . . . . . .
* Position of the contact person :. . . . . . . . . . . . . . . . . . . . . . .
* Telephone No. : . . . . . . . . . . . . . . . . . . . . . . .
* Fax No. : . . . . . . . . . . . . . . . . . . . . . . .
* E-mail address. : . . . . . . . . . . . . . . . . . . . . . . .

Attachment :

1. Original of the bank evidence as a proof of payment of participation fee – \_\_ page(s).

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(initials of the authorized person) (signature of the authorized person)

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(position of the authorized person)

**STAMP HERE**

**THE LIST OF PRINTER CARTRIDGES**

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| **LOT-1** | | | | |
| **№** | **Nomination of the goods** | **Brand name of the goods** | **Measurement unit** | **Quantity** |
| 1 | Cartridge HP | 60 black | p i e c e ( s ) | 1 |
| 2 | Cartridge HP | 60 color | p i e c e ( s ) | 1 |
| 3 | Cartridge HP | 126A black | p i e c e ( s ) | 1 |
| 4 | Cartridge HP | 126A color | p i e c e ( s ) | 1 |
| 5 | Cartridge HP | 36A | p i e c e ( s ) | 1 |
| 6 | Cartridge HP | 78A | p i e c e ( s ) | 1 |
| 7 | Cartridge HP | 131A black | p i e c e ( s ) | 1 |
| 8 | Cartridge HP | 131A color | p i e c e ( s ) | 1 |
| 9 | Cartridge HP | 651A black | p i e c e ( s ) | 1 |
| 10 | Cartridge HP | 651A color | p i e c e ( s ) | 1 |
| 11 | Cartridge HP | 83A | p i e c e ( s ) | 1 |
| 12 | Cartridge HP | 230A | p i e c e ( s ) | 1 |
| 13 | Cartridge HP | CF 400 | p i e c e ( s ) | 1 |
| 14 | Cartridge HP | CF 401 | p i e c e ( s ) | 1 |
| 15 | Cartridge HP | CF 402 | p i e c e ( s ) | 1 |
| 16 | Cartridge HP | CF 403 | p i e c e ( s ) | 1 |
| 17 | Cartridge HP | 26 | p i e c e ( s ) | 1 |
| 18 | Cartridge HP | CF 410 | p i e c e ( s ) | 1 |
| 19 | Cartridge HP | CF 411 | p i e c e ( s ) | 1 |
| 20 | Cartridge HP | CF 412 | p i e c e ( s ) | 1 |
| 21 | Cartridge HP | CF 413 | p i e c e ( s ) | 1 |
| 22 | Cartridge HP | 30A | p i e c e ( s ) | 1 |
| 23 | Cartridge HP | 233A | p i e c e ( s ) | 1 |
| 24 | Cartridge HP | 130A black | p i e c e ( s ) | 1 |
| 25 | Cartridge HP | 130A color | p i e c e ( s ) | 1 |
| 26 | Cartridge HP | 711 black | p i e c e ( s ) | 1 |
| 27 | Cartridge HP | 711 color | p i e c e ( s ) | 1 |
| 28 | Cartridge HP | 217A | p i e c e ( s ) | 1 |
| 29 | Cartridge HP | 53A | p i e c e ( s ) | 1 |
| 30 | Cartridge HP | 12A | p i e c e ( s ) | 1 |
| 31 | Cartridge HP | 932 black | p i e c e ( s ) | 1 |
| 32 | Cartridge HP | 932 color | p i e c e ( s ) | 1 |
| 33 | Cartridge HP | 128A black | p i e c e ( s ) | 1 |
| 34 | Cartridge HP | 128A color | p i e c e ( s ) | 1 |
| 35 | Cartridge HP | CB 540 | p i e c e ( s ) | 1 |
| 36 | Cartridge HP | CB 541 | p i e c e ( s ) | 1 |
| 37 | Cartridge HP | CB 542 | p i e c e ( s ) | 1 |
| 38 | Cartridge HP | CB 543 | p i e c e ( s ) | 1 |
| 39 | Cartridge HP | 85A | p i e c e ( s ) | 1 |
| 40 | Cartridge HP | 16A | p i e c e ( s ) | 1 |
| 41 | Cartridge HP | 63 black | p i e c e ( s ) | 1 |
| 42 | Cartridge HP | 63 color | p i e c e ( s ) | 1 |
| 43 | Cartridge HP | T 6641 | p i e c e ( s ) | 1 |
| 44 | Cartridge HP | T 6642 | p i e c e ( s ) | 1 |
| 45 | Cartridge HP | T 6643 | p i e c e ( s ) | 1 |
| 46 | Cartridge HP | T 6644 | p i e c e ( s ) | 1 |
| 47 | Cartridge HP | 29X | p i e c e ( s ) | 1 |
| 48 | Cartridge HP | 05A | p i e c e ( s ) | 1 |
| 49 | Cartridge HP | Q6511A | p i e c e ( s ) | 1 |

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| **LOT-2** | | | | |
| **№** | **Nomination of the goods** | **Make of the goods** | **Measurement unit** | **Quantity** |
| 1 | Cartridge Canon | FX -10 | p i e c e ( s ) | 1 |
| 2 | Cartridge Canon | C- EXV 14 | p i e c e ( s ) | 1 |
| 3 | Cartridge Canon | [731 H](https://www.cartridgesave.co.uk/731-PACK-REM.html) | p i e c e ( s ) | 1 |
| 4 | Cartridge Canon | 731 C | p i e c e ( s ) | 1 |
| 5 | Cartridge Canon | 731 M | p i e c e ( s ) | 1 |
| 6 | Cartridge Canon | 731 Y | p i e c e ( s ) | 1 |
| 7 | Cartridge Canon | EP-22 | p i e c e ( s ) | 1 |
| 8 | Cartridge Canon | 712 | p i e c e ( s ) | 1 |
| 9 | Cartridge Canon | 725 | p i e c e ( s ) | 1 |
| 10 | Cartridge Canon | 125 | p i e c e ( s ) | 1 |
| 11 | Cartridge Canon | 728 | p i e c e ( s ) | 1 |
| 12 | Cartridge Canon | C-EXV33 | p i e c e ( s ) | 1 |
| 13 | Cartridge Canon | FX - 8 | p i e c e ( s ) | 1 |
| 14 | Cartridge Canon | 716 BK | p i e c e ( s ) | 1 |
| 15 | Cartridge Canon | 716 M | p i e c e ( s ) | 1 |
| 16 | Cartridge Canon | 716 C | p i e c e ( s ) | 1 |
| 17 | Cartridge Canon | 716 Y | p i e c e ( s ) | 1 |
| 18 | Cartridge Canon | 737 | p i e c e ( s ) | 1 |
| 19 | Cartridge Canon | 303 | p i e c e ( s ) | 1 |
| 20 | Cartridge Canon | PFI - 107C | p i e c e ( s ) | 1 |
| 21 | Cartridge Canon | PFI - 107M | p i e c e ( s ) | 1 |
| 22 | Cartridge Canon | PFI - 107Y | p i e c e ( s ) | 1 |
| 23 | Cartridge Canon | PFI - 107BK | p i e c e ( s ) | 1 |
| 24 | Cartridge Canon | PFI -107MBK | p i e c e ( s ) | 1 |
| 25 | Cartridge Canon | 703 | p i e c e ( s ) | 1 |
| 26 | Cartridge Canon | EP-27 | p i e c e ( s ) | 1 |
| 27 | Cartridge Canon | 719 | p i e c e ( s ) | 1 |
| 28 | Cartridge Epson | T6641 | p i e c e ( s ) | 1 |
| 29 | Cartridge Epson | T6642 | p i e c e ( s ) | 1 |
| 30 | Cartridge Epson | T6643 | p i e c e ( s ) | 1 |
| 31 | Cartridge Epson | T6644 | p i e c e ( s ) | 1 |

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| **LOT-3** | | | | | |
| **№** | **Nomination of the goods** | **Make of the goods** | **Code of the goods** | **Measurement unit** | **Quantity** |
| 1 | Printer Cartridge | Xerox Ph3020 | 106R03048 | p i e c e ( s ) | **1** |
| 2 | Black toner cartridge | Xerox Ph6022 Xerox WC6027 | 106R02763 | p i e c e ( s ) | **1** |
| 3 | Red toner cartridge | 106R02761 | p i e c e ( s ) | **1** |
| 4 | Yellow toner cartridge | 106R02762 | p i e c e ( s ) | **1** |
| 5 | Blue toner cartridge | 106R02760 | p i e c e ( s ) | **1** |
| 6 | Black toner cartridge | Xerox Ph7100 | 106R02612 | p i e c e ( s ) | **1** |
| 7 | Red toner cartridge | 106R02610 | p i e c e ( s ) | **1** |
| 8 | Yellow toner cartridge | 106R02611 | p i e c e ( s ) | **1** |
| 9 | Blue toner cartridge | 106R02609 | p i e c e ( s ) | **1** |
| 10 | Color drum cartrdge | 108R01148 | p i e c e ( s ) | **1** |
| 11 | Black drum cartridge | 108R01151 | p i e c e ( s ) | **1** |
| 12 | Waste container | 106R02624 | p i e c e ( s ) | **1** |
| 13 | Black toner cartridge | Xerox 7142 | 106R01300 | p i e c e ( s ) | **1** |
| 14 | Red toner cartridge | 106R01302 | p i e c e ( s ) | **1** |
| 15 | Yellow toner cartridge | 106R01303 | p i e c e ( s ) | **1** |
| 16 | Blue toner cartridge | 106R01301 | p i e c e ( s ) | **1** |
| 17 | Waste container | 108R00753 | p i e c e ( s ) | **1** |
| 18 | Printer Cartridge | Xerox WC3215 | 106R02782 | p i e c e ( s ) | **1** |
| 19 | Drum cartridge | 101R00474 | p i e c e ( s ) | **1** |
| 20 | Printer Cartridge | Xerox WC3335 | 106R03621 | p i e c e ( s ) | **1** |
| 21 | Drum cartridge | 101R00555 | p i e c e ( s ) | **1** |
| 22 | Black toner cartridge | Xerox WC6015 | 106R01634 | p i e c e ( s ) | **1** |
| 23 | Red toner cartridge | 106R01632 | p i e c e ( s ) | **1** |
| 24 | Yellow toner cartridge | 106R01633 | p i e c e ( s ) | **1** |
| 25 | Blue toner cartridge | 106R01631 | p i e c e ( s ) | **1** |
| 26 | Black toner cartridge | Xerox SC2020 | 006R01693 | p i e c e ( s ) | **1** |
| 27 | Red toner cartridge | 006R01695 | p i e c e ( s ) | **1** |
| 28 | Yellow toner cartridge | 006R01696 | p i e c e ( s ) | **1** |
| 29 | Blue toner cartridge | 006R01694 | p i e c e ( s ) | **1** |
| 30 | Drum cartridge | 013R00677 | p i e c e ( s ) | **1** |
| 31 | Waste container | 008R13215 | p i e c e ( s ) | **1** |
| 32 | Black toner cartridge | Xerox WC7220 / WC7225 | 006R01461 | p i e c e ( s ) | **1** |
| 33 | Red toner cartridge | 006R01463 | p i e c e ( s ) | **1** |
| 34 | Yellow toner cartridge | 006R01462 | p i e c e ( s ) | **1** |
| 35 | Blue toner cartridge | 006R01464 | p i e c e ( s ) | **1** |
| 36 | Color drum cartrdge | 013R00658-660 | p i e c e ( s ) | **1** |
| 37 | Black drum cartridge | 013R00657 | p i e c e ( s ) | **1** |
| 38 | Waste container | 008R13089 | p i e c e ( s ) | **1** |
| 39 | Transfer belt | 001R00610 | p i e c e ( s ) | **1** |
| 40 | IBT cleaner | 042K93990 | p i e c e ( s ) | **1** |
| 41 | 2nd BTR | 008R13086 | p i e c e ( s ) | **1** |
| 42 | Fuser Module | 008R13088 | p i e c e ( s ) | **1** |
| 43 | Dadf Feed Roll | 604K58410 | p i e c e ( s ) | **1** |
| 44 | Tray Feed Roll | 604K56080 | p i e c e ( s ) | **1** |
| 45 | Black toner cartridge | Xerox WC7830 | 006R01517 | p i e c e ( s ) | **1** |
| 46 | Red toner cartridge | 006R01519 | p i e c e ( s ) | **1** |
| 47 | Yellow toner cartridge | 006R01518 | p i e c e ( s ) | **1** |
| 48 | Blue toner cartridge | 006R01520 | p i e c e ( s ) | **1** |
| 49 | Drum cartridge | 013R00662 | p i e c e ( s ) | **1** |
| 50 | Waste container | 008R13061 | p i e c e ( s ) | **1** |
| 51 | Transfer belt | 064K93621 | p i e c e ( s ) | **1** |
| 52 | IBT cleaner | 001R00613 | p i e c e ( s ) | **1** |
| 53 | 2nd BTR | 008R13064 | p i e c e ( s ) | **1** |
| 54 | Fuser Module | 604K62220 | p i e c e ( s ) | **1** |
| 55 | Black toner cartridge | Xerox WC6515 | 106R03488 | p i e c e ( s ) | **1** |
| 56 | Red toner cartridge | 106R03694 | p i e c e ( s ) | **1** |
| 57 | Yellow toner cartridge | 106R03695 | p i e c e ( s ) | **1** |
| 58 | Blue toner cartridge | 106R03693 | p i e c e ( s ) | **1** |
| 59 | Drum cartridge | 108R01417-420 | p i e c e ( s ) | **1** |
| 60 | Waste container | 108R01416 | p i e c e ( s ) | **1** |
| 61 | Black toner cartridge | Xerox VL\_C7025 | 106R03745 | p i e c e ( s ) | **1** |
| 62 | Red toner cartridge | 106R03747 | p i e c e ( s ) | **1** |
| 63 | Yellow toner cartridge | 106R03746 | p i e c e ( s ) | **1** |
| 64 | Blue toner cartridge | 106R03748 | p i e c e ( s ) | **1** |
| 65 | Drum cartridge | 113R00780 | p i e c e ( s ) | **1** |
| 66 | Waste container | 115R00128 | p i e c e ( s ) | **1** |
| 67 | IBT cleaner |  | p i e c e ( s ) | **1** |
| 68 | 2nd BTR | 115R00126 | p i e c e ( s ) | **1** |
| 69 | Fuser Module | 115R00115 | p i e c e ( s ) | **1** |
| 70 | Printer Cartridge | Xerox VL\_B405 Xerox VL\_B400 | 106R03583 | p i e c e ( s ) | **1** |
| 71 | Drum cartridge | 101R00554 | p i e c e ( s ) | **1** |
| 72 | Black toner cartridge | Xerox VL\_C405 Xerox VL\_C400 | 106R03520 | p i e c e ( s ) | **1** |
| 73 | Red toner cartridge | 106R03523 | p i e c e ( s ) | **1** |
| 74 | Yellow toner cartridge | 106R03521 | p i e c e ( s ) | **1** |
| 75 | Blue toner cartridge | 106R03522 | p i e c e ( s ) | **1** |
| 76 | Black toner cartridge | Xerox AL\_C8035 | 006R01701 | p i e c e ( s ) | **1** |
| 77 | Red toner cartridge | 006R01703 | p i e c e ( s ) | **1** |
| 78 | Yellow toner cartridge | 006R01702 | p i e c e ( s ) | **1** |
| 79 | Blue toner cartridge | 006R01704 | p i e c e ( s ) | **1** |
| 80 | Drum cartridge | 013R00662 | p i e c e ( s ) | **1** |
| 81 | Waste container | 008R13061 | p i e c e ( s ) | **1** |
| 82 | IBT cleaner | 001R00613 | p i e c e ( s ) | **1** |
| 83 | 2nd BTR | 008R13064 | p i e c e ( s ) | **1** |
| 84 | Toner cartridge | Xerox B1022 Xerox B1025 | 006R01731 | p i e c e ( s ) | **1** |
| 85 | Drum cartridge | 013R00679 | p i e c e ( s ) | **1** |
| 86 | Toner cartridge | Xerox VL\_B7025 | 106R03396 | p i e c e ( s ) | **1** |
| 87 | Drum cartridge | 113R00779 | p i e c e ( s ) | **1** |
| 88 | Fuser Module | 115R00115 | p i e c e ( s ) | **1** |

Only DDP shall be accepted as a delivery term form local entities. Price offers shall be accepted in manats. Other conditions shall not be accepted.

It is necessary to indicate the model and the country of manufacture of each uniform good for which quotation is submitted by the relevant entity.

**The winning company must submit the samples and agree on them with the procuring company before conclusion of the contract.**

N o t e : The goods will be received in portions until the end of this year depending on the extent of necessity.

**Following technical and other conditions reflected below shall necessarily be taken into account !**

1. **The offered cartridges should be genuine.**
2. **The offered cartridges should always be available in stock.**
3. **The vendor shall produce documentation evidencing genuineness of the cartridges, if necessary.**

**For technical questions please contact :**

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| **Huseyn Aliyev**  **Telephone no.** **+99455 616 76 15**  **E-mail:** huseyn.aliyev@asco.az |
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Due diligence shall be performed in accordance with the Procurement Guidelines of "Azerbaijan Caspian Shipping" Closed Joint Stock Company prior to the conclusion of the purchase agreement with the winner of the bidding.

Such winner company shall enter the following link ( http://www.acso.az) and fill in the special application or present the following documents :

* Articles of association of the Company (including all amendments and changes thereto)
* An extract from state registry of commercial legal entities (such extract to be issued not later than last 1 month)
* Information on the founder in case if the founder of the company is a legal entity
* Certificate of Tax Payer`s Identification Number
* Audited accounting balance sheet or tax declaration (depending on the taxation system) / reference issued by taxation bodies on non-existence of debts for tax
* Identification card of the legal representative
* Licenses necessary for provision of the relevant services / works (if any)

No agreement of purchase shall be concluded with the company which did not present the above-mentioned documents or failed to be assessed positively as a result of the due diligence performed!