Approved by order of "Azerbaijan Caspian Shipping" Closed Joint Stock Company dated 1st of December 2016 No. 216.



**“AZERBAIJAN CASPIAN SHIPPING” CLOSED JOINT STOCK COMPANY**

**ANNOUNCES AN OPEN BIDDING FOR PROCUREMENT OF SUMMER UNIFORMS FOR PERSONNEL OF "ASCO MÜHAFİZƏ” LLC**

**B I D D I N G No. AM-028 /2019**

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|  | **Submission documentation required for participation in the bidding :**   * Application for participation in the bidding (template has been attached hereto) ; * Bank evidence as a proof of participation fee ; * Bidding offer   At the initial stage, application for participation in the bidding ( signed and stamped ) and bank evidence proving payment of participation fee shall be submitted in English, Russian or in Azerbaijani languages to the official address of "Azerbaijan Caspian Shipping" CJSC or email address of contact person in charge by the date of 06.03.2019, 18.00 Baku time.    Description (list) of goods, works or services has been attached hereto. |
|  | The amount of participation fee and collection of general terms and conditions (bidding offer documentation) :   * Any participant (bidder), who desires to participate in the bidding and to submit its bidding offer, shall pay for participation fee stated below and shall submit the evidence as a proof of payment to "ACS" CJSC not later than the date stipulated in section one. All participants (bidders), who have fulfilled these requirements, may obtain general terms relating to the procurement subject from contact person in charge by the date envisaged in section III of this announcement at any time from 09.30 till 17.30 at any business day of the week. * LOT-\_ AZN 50 (VAT inclusive) * or its equivalent which may be paid in USD or EURO. * ***Account No. :***  |  |  |  | | --- | --- | --- | | A Z N | U S D | E U R O | | Name : The International Bank of Azerbaijan  ABB- Customer Service Department  Code : 805250  TAX ID : 9900001881  Correspondent account : AZ03NABZ01350100000000002944  SWIFT : IBAZAZ2X  Beneficiary : AZARB.XAZAR DANIZ GAMICILIYI QSC  TAX ID : 1701579951  Account No. (AZN) : AZ36IBAZ38050019441115341120 | Intermediary Bank : Citibank N.Y,  New York  Acc.36083186, SWIFT: CITIUS33  Beneficiary Bank: The International Bank of Azerbaijan  IBA- Customer Service Department  SWIFT : IBAZAZ2X  Nizami str., 67 Beneficiary: AZARB.XAZAR DANIZ GAMICILIYI QSC  TAX ID: 1701579951  Account No. : AZ26IBAZ38150018401115341120 | Intermediary Bank : Commerzbank AG, Frankfurt am Main  SWIFT : COBADEFF  ACC # 400 88 660 3001  Beneficiary Bank: The International Bank of Azerbaijan,  IBA-Premier Customer Service SWIFT : IBAZAZ2X Nizami str., 67 Beneficiary: Azerbaijan Caspian Shipping CJSC  TAX ID : 1701579951  Account No. : AZ06IBAZ38150019781115341120 |  * Except for circumstances where the bidding is cancelled by ACS CJSC, participation fee shall in no case be refunded ! |
|  | Final deadline date and time for submission of the bidding offer :   * All participants, which have submitted their application for participation in the bidding and bank evidence as a proof of payment of participation fee by the date and time stipulated in section one, shall submit their bidding offer (one original and two copies) enclosed in sealed envelope to "ACS" CJSC by the date of 15.03.2019, by 15.00 Baku time. * All bidding offer envelopes submitted after above-mentioned date and time shall be returned back unopened. |
|  | Applicable rules in the bidding and exclusive right of "ACS" CJSC :   * The bidding shall be held in accordance with the order dated 12 June 2014, No. 99 and " Guidelines for Organization and Management of procurement in "Azerbaijan Caspian Shipping" Closed Joint Stock Company" which has been approved on the basis of such order. * "Azerbaijan Caspian Shipping" Closed Joint Stock Company shall be entitled to refuse all bidding offers and terminate the bidding in accordance with " Guidelines for Organization and Management of procurement in "Azerbaijan Caspian Shipping" Closed Joint Stock Company". |
|  | Address of the procuring company :  The Azerbaijan Republic, Baku city, AZ1029 (postcode), Heydar Aliyev Avenue 152, “Chinar Plaza” 24th floor, Procurement Committee of ACSC.  Contact person in charge :  Vugar Jalilov  Secretary of the Procurement Committee of "ACS" CJSC  Telephone No. : +994 12 404 37 00 (1132)  Email address: [tender@asco.az](mailto:tender@asco.az)  **Contact person on legal issues :**  Telephone No. : +994 50 277 02 85  E-mail address. : [**Huquq.meslehetcisi@asco.az**](mailto:Huquq.meslehetcisi@asco.az) |
|  | Tender offer envelopes` opening date and time :  The opening of the envelopes shall take place on 15.03.2019, at 16.00 Baku time in the address stated in section V of the announcement. |
|  | Information on the winner of the bidding :  Information on the winner of the bidding can be found on the announcement tab from the official website of "ACS" CJSC. |
|  | Other conditions of the bidding : |

Procurement Committee of "ACS" CJSC

(On the participant`s letter head)

APPLICATION FOR PARTICIPATION IN

THE OPEN BIDDING

\_\_\_\_\_\_\_\_\_\_\_ city “\_\_”\_\_\_\_\_\_\_20\_

\_\_\_\_\_\_\_\_\_\_\_№

To attention of Mr. Jabrail Mahmudlu

Chairman of Procurement Committee of "ACS" CJSC

We, hereby confirm the intention of [ to state full name of the participant ] to participate in the open bidding No. [ bidding No. shall be inserted by participant ] announced by "ACS" CJSC in respect of procurement of "\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_" .

Moreover, we confirm that no winding - up or bankruptcy proceeding is being performed or there is no circumstance of cessation of activities or any other circumstance that may impede participation of [ to state full name of the participant ] in the stated bidding.

In addition, we warrant that [ to state full name of the participant ] is not an affiliate of "ACS" CJSC.

Below mentioned contact details are available to respond to any question that may emerge in relation to the documents submitted and other issues :

* Contact person : . . . . . . . . . . . . . . . . . . . . . . .
* Position of the contact person :. . . . . . . . . . . . . . . . . . . . . . .
* Telephone No. : . . . . . . . . . . . . . . . . . . . . . . .
* Fax No. : . . . . . . . . . . . . . . . . . . . . . . .
* E-mail address. : . . . . . . . . . . . . . . . . . . . . . . .

Attachment :

1. Original of the bank evidence as a proof of payment of participation fee – \_\_ page(s).

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(initials of the authorized person) (signature of the authorized person)

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(position of the authorized person)

**STAMP HERE**

**LIST OF SUMMER UNIFORMS FOR PERSONNEL OF "ASCO MÜHAFİZƏ” LLC**

|  |  |  |  |
| --- | --- | --- | --- |
| № | Nomination of goods | Measurement unit | Quantity |
| 1 | Uniform suit (made of black fabric) (for managing personnel) | s e t | 20 |
| 2 | Head wear (service cap made of black fabric) (for managing personnel) | p i e c e ( s ) | 20 |
| 3 | Short sleeve shirt (for managing personnel) | p i e c e ( s ) | 20 |
| 4 | Genuine leather strap (for managing personnel) | p i e c e ( s ) | 20 |
| 5 | Tie (made of black fabric) (for managing personnel) | p i e c e ( s ) | 20 |
| 6 | Shoulder strap (for managing personnel) | p i e c e ( s ) | 40 |
| 7 | Arm service marking (for managing personnel) | p i e c e ( s ) | 40 |
| 8 | Сap insignia (for managing personnel) | p i e c e ( s ) | 20 |
| 9 | Uniform suit (made of grey fabric) | s e t | 470 |
| 10 | Uniform suit (for women made of grey fabric) | s e t | 30 |
| 11 | Head ware (made of grey fabric) | p i e c e ( s ) | 500 |
| 12 | Shirt (with long sleeve) | p i e c e ( s ) | 500 |
| 13 | Geniune leather strap | p i e c e ( s ) | 500 |
| 14 | Boots (for men) | p a i r | 470 |
| 15 | High boot (for women) | p a i r | 30 |
| 16 | Necktie (made of grey fabric) | p i e c e ( s ) | 500 |
| 17 | Shoulder strap | p a i r | 500 |
| 18 | Arm service marking | p i e c e ( s ) | 500 |
| 19 | Cap insignia | p i e c e ( s ) | 500 |
| 20 | Service ribbon (safety note) | p i e c e ( s ) | 450 |

**Only DDP shall be accepted as a delivery term form local entities. Price offers shall be accepted in manats. Other conditions shall not be accepted.**

**Legal entities and individuals may participate as one bidder for each bidding and may submit only one bidding offer as a bidder**

**The samples shall be coordinated with the contact person before submitting the relevant quotation.**

**For technical questions please contact :**

Deputy head of the militarized security service Ilham Bashirov

( 050 ) 988 00 41

[elvin.aliyev@asco.az](mailto:elvin.aliyev@asco.az)

Due diligence shall be performed in accordance with the Procurement Guidelines of "Azerbaijan Caspian Shipping" Closed Joint Stock Company prior to the conclusion of the purchase agreement with the winner of the bidding.

Such winner company shall enter the following link ( http://www.acsc.az/az/pages/2/241 ) and fill in the special application or present the following documents :http://www.acsc.az/az/pages/7/247

* Articles of association of the Company (including all amendments and changes thereto)
* An extract from state registry of commercial legal entities (such extract to be issued not later than last 1 month)
* Information on the founder in case if the founder of the company is a legal entity
* Certificate of Tax Payer`s Identification Number
* Audited accounting balance sheet or tax declaration (depending on the taxation system) / reference issued by taxation bodies on non-existence of debts for tax
* Identification card of the legal representative
* Licenses necessary for provision of the relevant services / works (if any)

No agreement of purchase shall be concluded with the company which did not present the above-mentioned documents or failed to be assessed positively as a result of the due diligence performed!