Approved by order of "Azerbaijan Caspian Shipping" Closed Joint Stock Company dated 1st of December 2016No. 216.



“AZERBAIJAN CASPIAN SHIPPING” CLOSED JOINT STOCK COMPANY

ANNOUNCES AN OPEN BIDDING FOR PROCUREMENT OF ANNUAL MAINTENANCE SERVICES FOR CRANES

B I D D I N G No. AM-004 /2019

|  |  |
| --- | --- |
|  | Submission documentation required for participation in the bidding :* Application for participation in the bidding (template has been attached hereto) ;
* Bank evidence as a proof of participation fee ;
* Bidding offer

At the initial stage, application for participation in the bidding ( signed and stamped ) and bank evidence proving payment of participation fee shall be submitted in English, Russian or in Azerbaijani languages to the official address of "Azerbaijan Caspian Shipping" CJSC or email address of contact person in charge by the date of 23.01.2019, 18.00 Baku time. Description (list) of goods, works or services has been attached hereto.  |
|  | The amount of participation fee and collection of general terms and conditions (bidding offer documentation) :* Any participant (bidder), who desires to participate in the bidding and to submit its bidding offer, shall pay for participation fee stated below and shall submit the evidence as a proof of payment to "ACS" CJSC not later than the date stipulated in section one. All participants (bidders), who have fulfilled these requirements, may obtain general terms relating to the procurement subject from contact person in charge by the date envisaged in section III of this announcement at any time from 09.30 till 17.30 at any business day of the week.
* AZN 50 (VAT inclusive)
* or its equivalent which may be paid in USD or EURO.
* Account No. :

|  |  |  |
| --- | --- | --- |
| A Z N  | U S D | E U R O  |
| Name : The International Bank of Azerbaijan ABB- Customer Service DepartmentCode : 805250TAX ID : 9900001881Correspondent account : AZ03NABZ01350100000000002944SWIFT : IBAZAZ2XBeneficiary : AZARB.XAZAR DANIZ GAMICILIYI QSCTAX ID : 1701579951Account No. (AZN) : AZ36IBAZ38050019441115341120 | Intermediary Bank : Citibank N.Y, New YorkAcc.36083186, SWIFT: CITIUS33Beneficiary Bank: The International Bank of AzerbaijanIBA- Customer Service DepartmentSWIFT : IBAZAZ2X Nizami str., 67 Beneficiary: AZARB.XAZAR DANIZ GAMICILIYI QSCTAX ID: 1701579951Account No. : AZ26IBAZ38150018401115341120 | Intermediary Bank : Commerzbank AG, Frankfurt am MainSWIFT : COBADEFFACC # 400 88 660 3001Beneficiary Bank: The International Bank of Azerbaijan,IBA-Premier Customer ServiceSWIFT : IBAZAZ2X Nizami str., 67 Beneficiary: Azerbaijan Caspian Shipping CJSCTAX ID : 1701579951Account No. : AZ06IBAZ38150019781115341120 |

* Except for circumstances where the bidding is cancelled by ACS CJSC, participation fee shall in no case be refunded!
 |
|  | Final deadline date and time for submission of the bidding offer :* All participants, which have submitted their application for participation in the bidding and bank evidence as a proof of payment of participation fee by the date and time stipulated in section one, shall submit their bidding offer (one original and two copies) enclosed in sealed envelope to "ACS" CJSC by the date of 01.02.2019, by 15.00 Baku time.
* All bidding offer envelopes submitted after above-mentioned date and time shall be returned back unopened.
 |
|  | Applicable rules in the bidding and exclusive right of "ACS" CJSC :* The bidding shall be held in accordance with the order dated 12 June 2014, No. 99 and " Guidelines for Organization and Management of procurement in "Azerbaijan Caspian Shipping" Closed Joint Stock Company" which has been approved on the basis of such order.
* "Azerbaijan Caspian Shipping" Closed Joint Stock Company shall be entitled to refuse all bidding offers and terminate the bidding in accordance with " Guidelines for Organization and Management of procurement in "Azerbaijan Caspian Shipping" Closed Joint Stock Company".
 |
|  | Address of the procuring company :The Azerbaijan Republic, Baku city, AZ1029 (postcode), Heydar Aliyev Avenue 152, “Chinar Plaza” 24th floor, Procurement Committee of ACSC. Contact person in charge :Vugar Jalilov Secretary of the Procurement Committee of "ACS" CJSCTelephone No. : +994 12 404 37 00 (1132)Email address: tender@asco.az Contact person on legal issues :Telephone No. : +994 50 277 02 85E-mail address. : **Huquq.meslehetcisi@asco.az** |
|  | Tender offer envelopes` opening date and time :The opening of the envelopes shall take place on 01.02.2019, at 16.30 Baku time in the address stated in section V of the announcement.  |
|  | Information on the winner of the bidding :Information on the winner of the bidding can be found on the announcement tab from the official website of "ACS" CJSC.  |
|  | Other conditions of the bidding : |

Procurement Committee of "ACS" CJSC

(On the participant`s letter head)

APPLICATION FOR PARTICIPATION IN

THE OPEN BIDDING

\_\_\_\_\_\_\_\_\_\_\_ city “\_\_”\_\_\_\_\_\_\_20\_

\_\_\_\_\_\_\_\_\_\_\_№

To attention of Mr. Jabrail Mahmudlu

Chairman of Procurement Committee of "ACS" CJSC

We, hereby confirm the intention of [ to state full name of the participant ] to participate in the open bidding No. [ bidding No. shall be inserted by participant ] announced by "ACS" CJSC in respect of procurement of "\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_" .

Moreover, we confirm that no winding - up or bankruptcy proceeding is being performed or there is no circumstance of cessation of activities or any other circumstance that may impede participation of [ to state full name of the participant ] in the stated bidding.

In addition, we warrant that [ to state full name of the participant ] is not an affiliate of "ACS" CJSC.

Below mentioned contact details are available to respond to any question that may emerge in relation to the documents submitted and other issues :

* Contact person : . . . . . . . . . . . . . . . . . . . . . . .
* Position of the contact person :. . . . . . . . . . . . . . . . . . . . . . .
* Telephone No. : . . . . . . . . . . . . . . . . . . . . . . .
* Fax No. : . . . . . . . . . . . . . . . . . . . . . . .
* E-mail address. : . . . . . . . . . . . . . . . . . . . . . . .

Attachment :

1. Original of the bank evidence as a proof of payment of participation fee – \_\_ page(s).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(initials of the authorized person) (signature of the authorized person)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (position of the authorized person)

 **STAMP HERE**

LIST OF ANNUAL MAINTENANCE SERVICES FOR CRANES

**1. On "Bibiheybat" Ship Repair Yard :**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Item no. |  Inventory number(SAAP Number) |  Make of cranes . |  Lifting capacity . | Function | Year of manufacture |
| 1. | 2002418 | Crane KB-308 | 8 tons | Tower crane | 1989 |
| 2. | 2002407 | Crane KB-100 | 8 tons | Tower crane | 1992 |
| 3. | 2002408 | Crane KB-308 | 8 tons | Tower crane | 1988 |
| 4. | 3000036 | Crane KPM | 15 tons | Portal crane | 1964 |
| 5. | 3000034 | Crane KPM | 32/16 tons | Portal crane | 1976 |
| 6. | 2003381 | Crane KPM | 10 tons | Portal crane | 1974 |
| 7. | 3000041 | Crane KPM | 32 / 16 tons | Portal crane | 1988 |
| 8. | 2002427 | Crane KM | 5 tons | Travelling bridge crane | 1955 |
| 9. | 2002426 | Crane KM | 5 tons | Travelling bridge crane | 1986 |
| 10. | 2002425 | Crane KM | 5 tons | Travelling bridge crane | 1985 |
| 11. | 2002423 | Crane KM | 5 tons | Travelling bridge crane | 1977 |
| 12. | 2002561 | Crane KM | 5 tons | Travelling bridge crane | 1955 |
| 13. | 2002562 | Crane KM | 5 tons | Travelling bridge crane | 1955 |
| 14. | 2002563 | Crane KM | 5 tons | Travelling bridge crane | 1955 |
| 15. | 2002564 | Crane KM | 5 tons | Travelling bridge crane | 1955 |
| 16. | 2002424 | Crane KM | 5 tons | Travelling bridge crane | 1969 |
| 17 | 2002428 | Crane KM | 15 tons | Travelling bridge crane | 1975 |
| 18 | 2003382 | Crane KPM |  32 / 16 tons | Portal crane | 1982 |
| 19 | 2003385 | Portal crane | 5 tons | Portal crane | 1973 |

**2. On "Zigh" Ship Repair Yard :**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Item No.  | SAAP number | Make of crane  | Lifting capacity (tons)  | Function | Date of commissioning |
|  | 2002063 | KPM 32 / 16 | 32 / 16 | Portal crane | 1995 |
|  | 2002064 | KPM 32 / 16 | 32 / 16 | Portal crane | 1978 |
|  | 3000054 | KPM 20 \ 10 | 20 \ 10 | Portal crane | 1982 |
|  | 2002066 | KPM 32 / 16 | 32 / 16 | Portal crane | 1985 |
|  | 3000053 | KPM 20 \ 10 | 20 \ 10 | Portal crane | 1990 |
|  | 2002067 | KPM 20 / 10 | 20 / 10 | Portal crane | 1986 |
|  | 2004003 | EKK-A-15-380 | 15 | Travelling bridge crane  | 2012 |
|  | 2004005 | EKK-A-10-380 | 10 | Travelling bridge crane  | 2012 |
|  | 2004007 | EKK-A-10-380 | 10 | Travelling bridge crane  | 2012 |
|  | 2004009 | EKK-A-10-380 | 10 | Travelling bridge crane  | 2012 |
|  | 2004011 | EKK-A-10-380 | 10 | Travelling bridge crane  | 2012 |
|  | 2004013 | EKK-A-10-380 | 10 | Travelling bridge crane  | 2012 |
|  | 2004015 | EKK-A-10-380 | 10 | Travelling bridge crane  | 2012 |
|  | 2004360 | KME-10 | 10 | Travelling bridge crane  | 2015 |
|  | 2004380 | KME-20 | 20 | Travelling bridge crane  | 2015 |
|  | 2004381 | KME - 20 | 20 | Travelling bridge crane  | 2015 |
|  | 2004382 | KME - 10 | 10 | Travelling bridge crane  | 2015 |
|  | 2004383 | KME - 10 | 10 | Travelling bridge crane  | 2015 |
|  | 2004384 | KME - 10 | 10 | Travelling bridge crane  | 2015 |
|  | 2004585 | KBE - 3.2 | 3.2 | Overhead crane | 2015 |
|  | 2004566 | KBE - 3.2 | 3.2 | Overhead crane | 2015 |

**3. On CSOF :**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Item No.  | SAAP No. . | Model and make of crane | Lifting capacity (tons)  | Function | Date of commissioning |
| 1 | 3000014 | KPM 32 / 16 | 32 | Portal crane | 1979 |

Technical requirements :

* Documents that reflect the relevant license and experience of the enterprise must be submitted for the performance of the service.
* The cranes to be technically inspected in situ for evaluation and performance of the services.
* The performance of the work should be taken into account during the year, both at work and in non-working hours, and at the same time operatively.
* Warranty period upon completion of each repair work to be indicated.
* Occupational and Health Safety as well as fire safety requirements shall strictly be followed in the course of performance of the works.

For technical questions please contact :

For technical questions please contact :

Nazym Rasulov ( 050 ) 220 90 76

 **E-mail:** **nazim.rasulov@asco.az**

Due diligence shall be performed in accordance with the Procurement Guidelines of "Azerbaijan Caspian Shipping" Closed Joint Stock Company prior to the conclusion of the purchase agreement with the winner of the bidding.

Such winner company shall enter the following link ( http://www.acsc.az/az/pages/2/241 ) and fill in the special application or present the following documents :http://www.acsc.az/az/pages/7/247

* Articles of association of the Company (including all amendments and changes thereto)
* An extract from state registry of commercial legal entities (such extract to be issued not later than last 1 month)
* Information on the founder in case if the founder of the company is a legal entity
* Certificate of Tax Payer`s Identification Number
* Audited accounting balance sheet or tax declaration (depending on the taxation system) / reference issued by taxation bodies on non-existence of debts for tax
* Identification card of the legal representative
* Licenses necessary for provision of the relevant services / works (if any)

No agreement of purchase shall be concluded with the company which did not present the above-mentioned documents or failed to be assessed positively as a result of the due diligence performed!