Approved by the order of the Chairman of Azerbaijan Caspian Shipping Closed Joint Stock Company dated 1st of December 2016No. 216.



**AZERBAIJAN CASPIAN SHIPPING CLOSED JOINT STOCK COMPANY IS ANNOUNCING OPEN BIDDING FOR THE PROCUREMENT OF VARIOUS ELECTRICAL GOODS FOR THE VESSELS OPERATED BY MTF**

 **B I D D I N G No. AM022/2022**

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| --- | --- |
|  | **Submission documentation required for participation in the bidding :*** Application for participation in the bidding (template has been attached hereto) ;
* Bank evidence as a proof of participation fee ;
* Bidding offer :
* Bank document confirming financial condition of the consignor within the last year (or within the period of operation if less than one year) ;
* Statement issued by the relevant tax authorities on the absence of expired commitments associated with taxes and other compulsory payments and failure of obligations set forth in the Tax Code of the Republic of Azerbaijan for the last one year (excluding the period of suspension).

At the initial stage, application for participation in the bidding ( signed and stamped ) and bank evidence proving payment of participation fee (excluding bidding offer) shall be submitted in English, Russian or in Azerbaijani languages to the official address of "Azerbaijan Caspian Shipping" CJSC (hereinafter referred to as "ASCO" or "Procuring Organization") through email address of contact person in charge by **17.00** (Baku time) on **February 25, 2022**. Whereas, other necessary documents shall be submitted as enclosed in the bidding offer envelope.   Description (list) of goods, works or services has been attached hereto.  |
|  | **The participation fee and Collection of General Terms and Conditions:*** Any participant (bidder), who desires to participate in the bidding, shall pay for participation fee stated below (the payment order shall necessarily state the name of the organization holding open bidding and the subject of the bidding) and shall submit the evidence as a proof of payment to ASCO not later than the date stipulated in section one. All participants (bidders), who have fulfilled these requirements, may obtain General Terms and Conditions relating to the procurement subject from contact person in charge by the date envisaged in section IV of this announcement at any time from 09.00 till 17.00 in any business day of the week.
* Amount of participation fee (excluding VAT): No participation fee to be provided for this bidding.
* The participation fee may be paid in AZN or equivalent amount thereof in USD or EURO.
* ***Account No. :***

|  |  |  |
| --- | --- | --- |
| AZN | USD | EURO  |
| Name: The International Bank of Azerbaijan ABB- Customer Service DepartmentCode: 805250TAX ID: 9900001881Correspondent account: AZ03NABZ01350100000000002944SWIFT: IBAZAZ2XBeneficiary: AZARB.XAZAR DANIZ GAMICILIYI QSCTAX ID: 1701579951Account No. (AZN): AZ36IBAZ38050019441115341120 | Intermediary Bank: Citibank N.Y, New YorkAcc.36083186, SWIFT: CITIUS33Beneficiary Bank: The International Bank of AzerbaijanIBA- Customer Service DepartmentSWIFT: IBAZAZ2X Nizami str., 67Beneficiary: AZARB.XAZAR DANIZ GAMICILIYI QSCTAX ID: 1701579951Account No.: AZ26IBAZ38150018401115341120 | Intermediary Bank: Commerzbank AG, Frankfurt am MainSWIFT: COBADEFFACC # 400 88 660 3001Beneficiary Bank: The International Bank of Azerbaijan,IBA-Premier Customer ServiceSWIFT: IBAZAZ2X Nizami str., 67Beneficiary: Azerbaijan Caspian Shipping CJSCTAX ID: 1701579951Account No.: AZ06IBAZ38150019781115341120 |

* **Except for circumstances where the bidding is cancelled by ASCO, participation fee shall in no case be refunded !**
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|  |  **Security for a bidding offer:** * The bank guarantee is required in the amount of at least 1 (one) % of the bidding offer price. A bank guarantee sample shall be specified in the General Terms and Conditions.
* Bank guarantees shall be submitted as enclosed in the bidding offer envelope along with the bidding offer. Otherwise, the Purchasing Organization shall reserve the right to reject such offer.
* The financial institution that issued the guarantee should be acknowledged in the Republic of Azerbaijan and / or international financial transactions. The purchasing organization shall reserve the right not to accept and reject any unreliable bank guarantee.
* Persons wishing to participate in the bidding and intending to submit another type of warranty (letter of credit, securities, transfer of funds to the special banking account set forth by the Procuring Organization in the bidding documents, deposit and other financial assets) shall request and obtain a consent from ASCO through the contact person reflected in the announcement on the acceptability of such type of warranty.
* Contract performance bond is required in the amount of 5 (five) % of the purchase price.
* For the current procurement operation, the Procuring Organization is expected to make payment only after the goods and the protocol have been delivered to the warehouse, no advance payment has been intended.

**Contract Performance Term:*** Applicant companies shall indicate the deadline for the performance of services in their offers submitted.
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|  | **Final deadline date and time for submission of the bidding offer:*** All participants, which have submitted their application for participation in the bidding and bank evidence as a proof of payment of participation fee by the date and time stipulated in section one, and shall submit their bidding offer (one original and two copies) enclosed in sealed envelope to ASCO by **17.00** Baku time on **March 02, 2022**.
* All bidding offer envelopes submitted after above-mentioned date and time shall be returned unopened.
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|  | **Address of the procuring company:**The Azerbaijan Republic, Baku city, AZ1003 (postcode), 2 Neftchilar Avenue, Procurement Committee of ASCO. **Contact person in charge:****Mahir Shamiyev**Procurement specialist at the Procurement Department of ASCOTelephone No.: **+994 12 4043700**  **(1176)**E-mail : mahir.shamiyev@asco.az, tender@asco.az **Contact person on legal issues:**Landline No.: +994 12 4043700 (ext: 1262)Email address: tender@asco.az |
|  | **Date and time assigned for the opening of bidding offer envelopes:**Opening of the envelopes shall take place online at **12.00** Baku time on **March 03, 2022** in the address stated in section V of the announcement.  |
|  | **Information on the winner of the bidding :**Information on the winner of the bidding will be posted in the "Announcements" section of the ASCO official website.  |

(On the participant`s letter head)

APPLICATION FOR PARTICIPATION IN

THE OPEN BIDDING

\_\_\_\_\_\_\_\_\_\_\_ city “\_\_”\_\_\_\_\_\_\_20\_

\_\_\_\_\_\_\_\_\_\_\_№

To the attention of the Chairman of ASCO Procurement Committee

Mr Jabrail Mahmudlu

We, hereby confirm the intention of [ to state full name of the participant ] to participate in the open bidding No. [ bidding No. shall be inserted by participant ] announced by ASCO in respect of procurement of "\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_" .

Moreover, we confirm that no winding - up or bankruptcy proceeding is being performed or there is no circumstance of cessation of activities or any other circumstance that may impede participation of [ to state full name of the participant ] in the stated bidding.

In addition, we warrant that [ to state full name of the participant ] is not an affiliate of ASCO.

Below mentioned contact details are available to respond to any question that may emerge in relation to the documents submitted and other issues:

* Contact person in charge:
* Position of the contact person:
* Telephone No.:
* E-mail:

Attachment :

1. Original of the bank evidence as a proof of payment of participation fee – \_\_ page(s).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(initials of the authorized person) (signature of the authorized person)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (position of the authorized person)

 **STAMP HERE**

**LIST OF THE GOODS:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| № | **Nomination of goods and materials** | **Measurement unit** | **Quantity** | **All required certificates** |
|  | **Request No.: 10050688 Dada Gorgud** |  |  |  |
| 1 | Onboard power switch (selector switch) T-5M; 220 V 10 A | pcs | 10 | Certificate of the International Maritime Classification Society |
| 2 | Junction box (shipboard type) T-9, M 10A | pcs | 10 | Certificate of the International Maritime Classification Society |
| 3 | Halogen type flood light (shipboard type) PL-2B; 230V, 1000W | pcs | 4 | Certificate of the International Maritime Classification Society |
| 4 | Lighting fixture (shipboard type) CC-109 2 x 18W | pcs | 25 | Certificate of the International Maritime Classification Society |
| 5 | Lighting fixture (shipboard type) CC-328 E-27 220V 60W | pcs | 20 | Certificate of the International Maritime Classification Society |
| 6 | Mirror lamp (complete with switch and toggle actuator) 220V, 15W | pcs | 6 | Quality and conformity certificate |
| 7 | Lighting fixture CFY 40-2 220V 2 X 36W (explosion-proof) | pcs | 5 | Certificate of the International Maritime Classification Society |
| 8 | Explosion-proof lighting fixture ВЗГ 100W | pcs | 1 | Certificate of the International Maritime Classification Society |
| 9 | Thermal relay Siemens 17-25A | pcs | 1 | Quality and conformity certificate |
|   | **Request No.: 10050688 Dagestan**  |   |   |  |
| 10 | Lighting fixture (shipboard type) CC-328 E-27 220V 60W | pcs | 20 | Certificate of the International Maritime Classification Society |
| 11 | Bedside lamp (complete with power switch and toggle actuator) ОФ 8, 8 W. | pcs | 10 | Quality and conformity certificate |
| 12 | Portable hand-held lighting fixture (lantern) CC-1240 (explosion-proof)  | pcs | 2 | Quality and conformity certificate |
| 13 | Electrical chuck E-40 (porcelain) | pcs | 5 | Quality and conformity certificate |
| 14 | Fluorescent starter S2  | pcs | 75 | Quality and conformity certificate |
| 15 | Fluorescent starter S10 | pcs | 50 | Quality and conformity certificate |
| 16 | Transformer  ШT 220 / 24 V ОСО-0,4УХЛ3 | pcs | 2 | Quality and conformity certificate |
| 17 | Electronic Board EHFA-249 | pcs | 2 | Quality and conformity certificate |
| 18 | Rectifier diode D80 | pcs | 2 | Quality and conformity certificate |
| 19 | Onboard power switch (selector switch) T-5M; 220 V 10 A | pcs | 6 | Certificate of the International Maritime Classification Society |
| 20 | Selector switch EGO 46.23866.500, 16 / 250V, T150, 10 / 400V, 521 831 (for galley oven) | pcs | 4 | Quality and conformity certificate |
| 21 | Electric selector switch 4G16 3232U 220V 20A | pcs | 3 | Quality and conformity certificate |
| 22 | Frequency meter 0-55Hz, 380V, for main distribution panel  | pcs | 1 | Quality and conformity certificate |
| 23 | Kilowatt meter with auxiliary device SC1508E, 3 x 380 М, 1500 / 5A | pcs | 3 | Quality and conformity certificate |
|   | **Request No.: 10050688 J.Mammadguluzada** |   |   |  |
| 24 | Contactor 3TF 46-22-0 AMO 220 / 80A | pcs | 4 | Quality and conformity certificate |
| 25 | Lighting fixture (shipboard type) CC-328 E-27 220V 60W | pcs | 10 | Certificate of the International Maritime Classification Society |
| 26 | Lighting fixture (shipboard type) CC-109 2 x 18W | pcs | 15 | Certificate of the International Maritime Classification Society |
| 27 | Lighting fixture CC-56; 24V (shipboard type) | pcs | 5 | Certificate of the International Maritime Classification Society |
| 28 | Lighting fixture CFY 40-2 220V 2 X 36W (explosion-proof) | pcs | 5 | Certificate of the International Maritime Classification Society |
| 29 | Limit switch ВК-200 | pcs | 4 | Quality and conformity certificate |
| 30 | Level sensor RPM-51 | pcs | 4 | Quality and conformity certificate |
| 31 | Onboard power switch (selector switch) T-5M; 220 V 10 A | pcs | 5 | Certificate of the International Maritime Classification Society |
| 32 | Galley heating element  Ø22 mm, 4000V, 2600W, 1222474.050 (round)  | pcs | 4 | Quality and conformity certificate |
| 33 | Onboard power switch (selector switch) T-5M; 220 V 10 A | pcs | 4 | Certificate of the International Maritime Classification Society |
|   | **Request No.: 10050688 Zangazur** |   |   |  |
| 34 | Onboard power switch (selector switch) T-5M; 220 V; 10 A | pcs | 10 | Certificate of the International Maritime Classification Society |
| 35 | Junction box (shipboard type) T-9, M 10A | pcs | 10 | Certificate of the International Maritime Classification Society |
| 36 | Halogen type flood light PL-4139; 230v, 1000w (shipboard type)  | pcs | 4 | Certificate of the International Maritime Classification Society |
| 37 | Lighting fixture (shipboard type) CC-109 2 x 18W | pcs | 15 | Certificate of the International Maritime Classification Society |
| 38 | Lighting fixture (shipboard type) CC-328 E-27 220V 60W | pcs | 10 | Certificate of the International Maritime Classification Society |
| 39 | Mirror lamp (complete with switch and toggle actuator) 220V, 15W | pcs | 10 | Quality and conformity certificate |
| 40 | Lighting fixture CFY 40-2 220V 2 X 36W (explosion-proof) | pcs | 4 | Certificate of the International Maritime Classification Society |
| 41 | Bell button 2 LVP-24, 24V (shipboard type) | pcs | 5 | Certificate of the International Maritime Classification Society |

Due diligence shall be performed in accordance with the Procurement Guidelines of ASCO prior to the conclusion of the purchase agreement with the winner of the bidding.

 The company shall enter through this link http://asco.az/sirket/satinalmalar/podratcilarin-elektron-muraciet-formasi// to complete the special form or submit the following documents:

* Articles of Association of the company (all amendments and changes including)
* An extract from state registry of commercial legal entities (such extract to be issued not later than last 1 month)
* Information on the founder in case if the founder of the company is a legal entity
* Certificate of Tax Payer`s Identification Number
* Audited accounting balance sheet or tax declaration (depending on the taxation system) / reference issued by taxation bodies on non-existence of debts for tax
* Identification card of the legal representative
* Licenses necessary for provision of the relevant services / works (if any)

No agreement of purchase shall be concluded with the company which did not present the above-mentioned documents or failed to be assessed positively as a result of the due diligence performed and shall be excluded from the bidding !